

PULLMAN STATE HISTORIC SITE  
BERTHA LUDLAM RESEARCH AND ARCHIVAL COLLECTION  
11111 SOUTH FORRESTVILLE AVENUE  
CHICAGO, ILLINOIS 60628

# RIGHTS AND REPRODUCTIONS

## REPRODUCTION SERVICE ORDER CONDITIONS

The Pullman State Historic Site (PSHS) will allow reproductions of material for patrons subject to the following conditions:

### Conditions:

1. Specific items from the PSHS collections must be designated by the image number, shown adjacent the item in the online catalog.
2. Prints will be 8" x 10" black and white glossies, unless specified otherwise. All prints are made on resin-coated (RC) paper.
3. Negatives are not available for purchase.
4. Reproductions of items from PSHS collections may not be deposited in another repository.
5. **Reproductions used must carry the credit: Courtesy of the Pullman State Historic Site. The user assumes all responsibility relating to copyright.**
6. The PSHS reserves the right to decline any order or to limit the number of reproductions made.
7. Payment must accompany all orders; rates are subject to change without notice. **No order will be processed prior to receiving payment in full.**
8. All reproductions are prepared to order and may not be returned. If the images are to be used in a publication, the user is responsible for determining the format needed by the publisher. If PSHS must revise a completed order due to changes in the requestor's part, it will be considered a new order and all fees must be paid again.
9. We ship first class, U.S. mail at standard charges; standard charges will be added to your order. For express services, please give your shipping service account number in the space provided above.
10. **THIS PURCHASE DOES NOT CONSTITUTE PERMISSION TO PUBLISH. If you plan to use this item in any published format (INCLUDING ELECTRONIC MEANS), CONTACT PSHS FOR A PUBLICATION FEE SCHEDULE.**
11. Some items in PSHS online collection are owned by others and appear courtesy of an agreement between PSHS and the owner; rights for reproductions are reserved by the owner. Where possible, PSHS will refer requests for reproductions to the respective owner.

### NOTICE WARNING CONCERNING COPYRIGHT RESTRICTIONS

**The copyright law of the United States (Title 17 United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for a purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy for reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement. This institution reserves the right to refuse a copying order, if, in its judgment, fulfillment of the order would involve a violation of copyright law.**