

PULLMAN STATE HISTORIC SITE
BERTHA LUDLAM RESEARCH AND ARCHIVAL COLLECTION
11111 SOUTH FORRESTVILLE AVENUE
CHICAGO, ILLINOIS 60628

PERMISSION TO USE AGREEMENT

Reproductions of materials from the collections of Pullman State Historic Site (PSHS) are provided under license agreement as indicated on the written request provided by the user and as agreed upon by PSHS. Specific conditions governing the use are specified herein by PSHS and are to be signed both by the user and a representative of PSHS.

Subject to the following conditions, I/we request permission to publish material from the collections of Pullman State Historic Site (PSHS) Bertha Ludlam Research and Archival Collection. Use of reproduced material to be published is specified below.

1. Credit must be given for each item used. Credit line is: **Courtesy of Pullman State Historic Site.**
 2. Permission is granted for one-time use only, and a use fee is charged for each item. (Fees are listed below.) Written permission and use fees are required for each additional use. Use fees must be paid in advance of receiving permissions and are non refundable. Use fees are subject to change without notice.
 3. Copies obtained from PSHS may not be deposited in another repository.
 4. PSHS does not claim copyright of all materials in its collections. The user assumes all responsibility for securing reproduction rights and for any infringement of the U.S. Copyright Code.
 5. In granting permission for use, PSHS does not surrender its right thereafter to use any of the materials from its collection or to grant other permission to use.
 6. PSHS does not grant exclusive right to use.
 7. PSHS reserves the right to limit the number of reproductions, restrict the reproduction service to research and archival collection materials only, restrict the use of rare or fragile materials, and institute special fees for items requiring special handling.
 8. The user will donate to PSHS one copy of the book, movie or video, magazine article or other publication containing reproductions for its collections. Send to Pullman State Historic Site, Bertha Ludlam Research and Archival Collection, 11111 S. Forrestville Av., Chicago, Illinois 60628.
 9. Verification is required for users claiming non-profit status.
 10. Exceptions or additions to these conditions appear below and are considered a part of the conditions governing the use of reproductions provided by PSHS.
- Exceptions or additions to the above conditions as granted by PSHS: _____ **Initials of PSHS representative:** _____

11. Use of reproduced materials from PSHS does not imply endorsement of any product, enterprise, expressed opinions or confirms the accuracy of any content in any publication, production, broadcast, website or any other product in which such reproductions are used.
12. PSHS reserves the right to refuse to grant permission and or provide reproductions to anyone who has not complied with our policies nor has outstanding invoices.
13. PSHS use policies are subject to change without notice; policies in effect at the time of invoicing will apply.
14. The user will defend, indemnify, save, and hold harmless PSHS, its employees, or designates, from any and all costs, expense, damage and liability arising because of any claim whatsoever which may be presented by anyone for loss or damage or relief occasioned or caused by the release of a reproduced item from PSHS collections or their use in any manner, including their inspection, publication, reproductions, broadcast, duplication or printing by anyone for any purpose whatsoever. The user is solely responsible for all issues of invasion of privacy, libel, and/or slander that may result from use of these materials.

Working title or name of book, magazine article, movie, video, exhibit, CD-ROM, or Internet site in which the item is to be used:

NOTICE WARNING CONCERNING COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17 United States Code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for a purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy for reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement. This institution reserves the right to refuse a copying order, if, in its judgment, fulfillment of the order would involve a violation of copyright law.

I have read the above conditions governing use and the copyright notice. I understand that this form must be signed and accompany payment before processing begins.

SIGNATURE: _____ DATE: _____
NAME (print): _____ TITLE: _____

Accepted by PSHS: _____ DATE: _____
NAME (print): _____ TITLE: _____

PULLMAN STATE HISTORIC SITE
BERTHA LUDLAM RESEARCH AND ARCHIVAL COLLECTION
11111 SOUTH FORRESTVILLE AVENUE
CHICAGO, ILLINOIS 60628